



# COURSE OUTLINE

## ED 141

Prepared: Colleen Brady Approved: Martha Irwin

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| <b>Course Code: Title</b>                    | ED 141: INTRODUCTION TO HUMAN RELATIONS   |
| <b>Program Number: Name</b>                  | 1030: EARLY CHILDHOOD ED  |
| <b>Department:</b>                           | EARLY CHILDHOOD EDUCATION   |
| <b>Semester/Term:</b>                        | 17F   |
| <b>Course Description:</b>                   | <P>This course will introduce students to principles and practices of effective interpersonal communication. Students will explore the theories and concepts related to interpersonal communication such as listening, verbal/non verbal messages, and conflict resolution. Learning opportunities throughout the course will emphasize how these concepts relate to everyday interactions.   |
| <b>Total Credits:</b>                        | 3   |
| <b>Hours/Week:</b>                           | 3   |
| <b>Total Hours:</b>                          | 45  |
| <b>Substitutes:</b>                          | CYW105, HSC103, OEL1055   |
| <b>Vocational Learning Outcomes (VLO's):</b> | <p>#4. Establish and maintain responsive relationships with individual children, groups of children and families.</p> <p>#6. Prepare and use professional written, verbal, nonverbal and electronic communications when working with children, families, colleagues, employers, and community partners.</p>   |
| <b>Essential Employability Skills (EES):</b> | <p>#1. Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>#2. Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>#4. Apply a systematic approach to solve problems.</p> <p>#5. Use a variety of thinking skills to anticipate and solve problems.</p> <p>#6. Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>#8. Show respect for the diverse opinions, values, belief systems, and contributions of others.</p> <p>#9. Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p> <p>#10. Manage the use of time and other resources to complete projects.</p> <p>#11. Take responsibility for ones own actions. decisions. and consequences.</p> |

Please refer to program web page for a complete listing of program outcomes where applicable.



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| <b>General Education Themes:</b>                |
| <b>Course Evaluation:</b>                       |
| <b>Evaluation Process and Grading System:</b>   |
| <b>Books and Required Resources:</b>            |
| <b>Course Outcomes and Learning Objectives:</b> |

Personal Understanding

Passing Grade: 50%, D

| Evaluation Type | Evaluation Weight |
|-----------------|-------------------|
| Projects        | 70%               |
| Quizzes         | 30%               |

Understanding Human Communication by Adler, Rodman, Seigny  
Publisher: Oxford Publishing Edition: 3  
ISBN: 9780199004195

### Course Outcome 1.

Explain the process of effective interpersonal communication.

### Learning Objectives 1.

- Define communication and list the types and function of communication.
- Explain the transactional model of communication as it relates to personal experiences.
- Describe the characteristics of a competent communicator

### Course Outcome 2.

Analyze approaches to solving problems within groups.

### Learning Objectives 2.

- Explain group problem solving formats
- Describe problem solving steps outlines to help complete a group task.
- Identify the obstacles to effective functioning of a specific group and suggest more effective ways of communicating.



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### **Course Outcome 3.**

Apply effective communication and interpersonal skills in all forms throughout the course

### **Learning Objectives 3.**

- Communicate and respond to written, spoken or visual forms clearly, concisely and correctly that satisfactorily meets the needs of the audience and ensures effective communication.
- Interact with others in groups that show respect for the diverse opinions, values, belief systems and contributions of others.
- Contribute to the effective working relationships to achieve goals

### **Course Outcome 4.**

Identify factors that influence perception, as well as, explain the communicative influences that shape the self-concept.

### **Learning Objectives 4.**

- Discuss how the perception of self and others impacts the way we communicate.
- Explain the role of “identity” management within communication practices.

### **Course Outcome 5.**

Recognize how language affects the way a message is understood

### **Learning Objectives 5.**

- Discuss how the use of language rules affect communication.
- Identify how language shapes and reflects attitudes.
- Identify and suggest alternatives to language that is misleading

### **Course Outcome 6.**



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?Identify and explain effective and ineffective listening practices

### **Learning Objectives 6.**

- List the five components of the listening process.
- Identify ineffective listening practices and the impact on communication.
- Describe the guidelines for informational listening.
- Discuss appropriate response styles in an empathetic listening context

### **Course Outcome 7.**

Discuss the characteristics and function of non-verbal communication

### **Learning Objectives 7.**

- Identify and describe the characteristics and function of non-verbal communication.
- Describe the difference between verbal and non-verbal communication.
- Identify and describe non-verbal behavior in various contexts.
- Recognize the emotional and relational dimensions of non-verbal behavior

### **Course Outcome 8.**

?Explain the characteristics that distinguish interpersonal relationships from impersonal ones

### **Learning Objectives 8.**

- Identify the characteristics of interpersonal and impersonal communication.
- Explain the dimensions and influences of intimacy in relationships.
- Identify the stages of relationships and the dialectical tensions present in a relationship.
- Identify the degree of self-disclosure and its function within a relationship

### **Course Outcome 9.**

Recognize the role of communication climate in interpersonal relationships



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### **Learning Objectives 9.**

- Describe types of messages that contribute to confirming and disconfirming climates.
- Explain the characteristics of non-assertive, directly aggressive, passive-aggressive, indirect and assertive communications.
- Describe the differences between win-lose, lose-lose, compromising, and win-win approaches to conflict resolution.

### **Course Outcome 10.**

State the characteristics of social media and how they impact interpersonal communication

### **Learning Objectives 10.**

- List the characteristics of social media.
- Explain the effects of social media on our sense of self and our relationships.
- Identify the benefits and dangers of social media.

### **Course Outcome 11.**

Discuss the nature of groups in relation to communication

### **Learning Objectives 11.**

- Describe the characteristics and types of groups in society.
- Identify the types of goals that operate in groups.
- Describe the advantages and disadvantages of decision-making methods within groups.
- Explain the cultural influences that shape communication in groups

**Date:**

Wednesday, August 30, 2017

Please refer to the course outline addendum on the Learning Management System for further information.